

# Space Hop Promotional Materials Order Form

**LAST DATE FOR ORDERS 19th March 2010**

Please complete the order form below and overleaf. Please take a copy of your order for reference.

Item	Number of packs required	Pack price	Total price
<b>1 Full Colour Invitations*</b> (pack size 1000)		£14.25	
<i>PLUS overprinting charge (invitations) £79.00 per order.</i>	Tick here if required <input type="checkbox"/>	£79.00	
<b>2 Space Hop Core Pack*</b> (pack size 100 Membership Cards, 100 Fold-Out Posters and 100 x sheets of Stickers)		£40.00	
<b>Additional Membership Cards*</b> (pack size 100)		£12.00	
<b>Additional Fold-Out Posters*</b> (pack size 100)		£23.00	
<b>Additional Stickers*</b> (pack size 100 sets) (this means 100 each of the 3 <i>different</i> designs, so each pack = 300 sheets)		£12.00	
<b>3 Materials for Children with Visual Impairment</b> Subsidised by The RNIB National Library Service. (pack size 20 Fold-Out Posters, 20 sets of Stickers and 20 Certificates)		£10.78	
<b>4a Registration Cards - Standard printed 1 side*</b> (pack size 1000)		£11.00	
<b>4b Registration Cards - Ethnic Data printed 2 sides</b> (pack size 1000)		£11.00	
<b>5 Certificates*</b> (pack size 100)		£ 6.75	
<b>6 Bookstart Book Crawl Certificates*</b> (pack size 100)		F.O.C	F.O.C
<b>7 Volunteer Certificates</b> (pack size 20)		£ 1.75	
<b>8 Medals*</b> (pack size 100)		£25.50	
<b>9 Glow-in-the-Dark Wristbands</b> (pack size 100)		£15.00	
<b>10 Space Hop Rainbow Pencils</b> (pack size 100)		£12.25	
<b>11 Glow-in-the-Dark Space Hop Spinners</b> (pack size 100)		£ 8.00	
<b>12 Peeping Spacekatz Bookmark*</b> (pack size 100)		£ 4.00	
<b>13 Fridge Magnet</b> (pack size 100)		£ 8.75	
<b>14 Space Hop - The Next Frontier (Notebook)</b> (pack size 50)	Standard version	£12.00	
	Booked Up version	£12.00	
<b>15 Double-sided Banners*</b> (pack size 10)	Portrait	£12.25	
	Landscape	£12.25	
<b>16 Promotional Posters A3*</b> (pack size 100)		£10.25	
<i>PLUS overprinting charge (A3 posters) £46.00 per order.</i>	Tick here if required <input type="checkbox"/>	£46.00	
<b>17 Events Posters A3*</b> (pack size 50)		£ 6.25	
<b>18 Promotional Stickers*</b> (pack size 875 stickers, supplied on 25 x A4 sheets)		£ 6.75	
<b>19 Reminder Postcards*</b> (pack size 100)		£ 2.55	
<b>20 Space Hop Book Buzz Cards</b> (pack size 100)		£ 3.50	
<b>21 Space Hop Wobblers</b> (pack size 10)		£ 4.25	
<b>22 Space Hop Library Wall Displays</b> (pack size 1)		£ 2.20	
<b>23 Star Post-Its</b> (pack size 1 pad)		£ 0.77	
<b>24 Reading Challenge Family Leaflet ENGLISH EDITION*</b> (pack size 100)		£ 8.25	
<b>Reading Challenge Family Leaflet LANGUAGE EDITIONS</b> (pack size 100) Please complete details overleaf and insert TOTAL VALUE in the dotted red box →			
<b>25 Kit Bags</b> (pack size 50)		£30.00	
<b>26 Space Hop T Shirts</b> (pack size 1)	Size: Medium	£ 4.75	
	Size: Large	£ 4.75	
<b>27 Space Hop Baseball Cap</b> (pack size 1)		£ 3.25	
<b>USEFUL MATERIALS FOR ENGAGING WITH SCHOOLS</b>			
<b>28 Reading Challenge Advocacy Brochure</b> (pack size 50)		£16.00	
<b>29 Staffroom/Noticeboard Chart*</b> (pack size 25)		£ 4.75	
<b>30 Classroom or Library Wall Display Posters</b> (pack size 10)		£ 6.00	
<b>31 Sample/Demonstration Pack</b> (pack size 1, contains four of each item)		£15.50	
<b>BOOK DISPLAY BINS AND HEADERS</b>			
<b>32 Book Display Bin Header</b> (pack size 4)		£11.50	
<b>33 Complete Book Display Bin and Header</b> (pack size 1)		£22.50	
<b>Service Charge</b>	1	£36.00	£36.00

**Welsh authorities** Space Hop materials marked with an \* will be available in a Welsh/English bilingual version. Tick here to receive your order in the bilingual version

**Total Order Value**

£

All prices subject to VAT.

**Packing and carriage is free to one delivery point per authority. Materials delivered to multiple sites will incur a delivery surcharge.**

If demand is sufficient **The Reading Challenge Family Leaflets** will be available in a range of different languages as listed below.

- ★ Please indicate how many you would require of each selected language.
- ★ The minimum quantity of leaflets for each language is 100 (one pack).
- ★ The additional cost per order for each language edition is £10.00

Language	Pack Size	Number of packs required	Pack price	Total price	Additional cost per language ordered £10
<b>ALBANIAN</b>	(pack size 100)		£ 8.25		
<b>ARABIC</b>	(pack size 100)		£ 8.25		
<b>BENGALI</b>	(pack size 100)		£ 8.25		
<b>CHINESE</b>	(pack size 100)		£ 8.25		
<b>FARSI</b>	(pack size 100)		£ 8.25		
<b>FRENCH</b>	(pack size 100)		£ 8.25		
<b>GUJARATI</b>	(pack size 100)		£ 8.25		
<b>HINDI</b>	(pack size 100)		£ 8.25		
<b>POLISH</b>	(pack size 100)		£ 8.25		
<b>PORTUGUESE</b>	(pack size 100)		£ 8.25		
<b>PUNJABI</b>	(pack size 100)		£ 8.25		
<b>RUSSIAN</b>	(pack size 100)		£ 8.25		
<b>SOMALI</b>	(pack size 100)		£ 8.25		
<b>TURKISH</b>	(pack size 100)		£ 8.25		
<b>URDU</b>	(pack size 100)		£ 8.25		
<b>VIETNAMESE</b>	(pack size 100)		£ 8.25		
<b>Others (please specify below)</b>					
	(pack size 100)		£ 8.25		
	(pack size 100)		£ 8.25		

All prices subject to VAT. Packing and carriage is free to one delivery point per authority. Materials delivered to multiple sites will incur a delivery surcharge.

For details of book collections and display bins, please see page 8 of the Promotional Materials Order Form.

Add this Total Value figure into the Order Form overleaf item 24 in the dotted red box.

Total Per Column	Total Per Column
£	£

Total Value
£

★ Please ensure you have followed **all** instructions for overprinting. See the enclosed leaflet for full details.

Please tick: Please invoice me when supplied  Please supply pro-forma invoice now (Pre-April 2010)

## Orders for Promotional Materials will be processed and invoiced by THE READING AGENCY

Name ..... Job Title .....  
(Key contact for Space Hop)

Library Authority ..... No. of participating branches

Invoice Address .....

..... Post Code .....

Delivery address for parcels (if different from above) .....

..... Post Code .....

### Delivery by pallet

If you able to accept your materials delivered on pallets by vehicles with tail-lifts PLEASE TICK BOX

Delivery address (if different to parcels) .....

..... Post Code .....

Contact Tel No. .... Fax No. ....

**IMPORTANT:** Email: ..... We will confirm receipt of your order to this address.

Purchase Order Number (if required) ..... Date .....

Send completed order form to: **THE READING AGENCY**  
c/o Salvo Design and Print Ltd, Berrington Road, Sydenham, Leamington Spa CV31 1NB (Fax: 01926 450461)